

STEPS TO PRIVIT

1.) Go to:

Your app store and download PRIVIT: Health Profiles

OR

<https://rossviewhawks-tn.e-ppe.com/index.jspa> via Rossview's home page under the sports medicine link

2.) Register by following the prompts

**** PLEASE REMEMBER YOUR USERNAME AND PASSWORD****

3.) On the computer home screen, find the blue tab that says '*joined teams*' and choose all of the teams the athlete plans to play. On the app, choose complete teams.

4.) Have your insurance card handy, on the computer click '*personal details*' fill out the information. On the app it's the same options.

****NOTE: dental and vision information is not needed**

5.) Click on '*e-ppe questionnaire*' and answer the questions, on the app it is labeled health information.

****NOTE: Athletic Trainer CAN NOT send notifications until this is completed**

6.) After completing the above, please electronically sign the sudden cardiac arrest, concussion, emergency, and insurance forms found on the home screen or under the blue '*sudden cardiac arrest*' / '*concussion form*' or *print documents* button – it will automatically upload it for you. On the app you will find the documents under the forms tab. ****NOTE: ALL forms need to be electronically signed**

7.) To sign for the athlete: on the computer under the main account you will need to go to account settings – manage family accounts – choose the correct child and enable the log in. Once the email and password is complete, log out and log in using the email and password just created.

8.) Please either upload the TSSAA physical form or return the physical to Mr. Miller or the athletic trainer

**** The athletic trainer check daily and will make updates to the account as needed. If you feel as if your account needs to be checked immediately, please feel free to email. The athlete will be marked cleared once everything is turned in – complete. ****

ANY QUESTIONS EMAIL BrownDC@toa.com , call the PRIVIT help line at 844-234-4357 , or the respective coach